

Association étudiante Telfer Students' Association Executive Meeting

Minutes for the meeting of the AETSA Executive Council 2022-2023 held on the 20th Day of July 2023.

Location: Google Meet

In Attendance

President	VP Academics	VP Finance	VP Corporate	VP Marketing
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Regrets

VP Internal	VP Clubs	VP Social
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Guests

No Guests.

1. Call to Order

Meeting called to order at 7:08 PM

2. Approval of Agenda

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| - Call to Order | - Upcoming Events |
| - Approval of Agenda | - Budget Approvals |
| - Approval of Minutes | - Old Business |
| - Guests | - New Business |
| - Financial Update | - Varia |
| - Internal Reports | - Adjournment |
| - External Reports | |

VP EDI motions to approve agenda.

VP Corporate seconds to approve agenda.

Vote: 5-0-0

4. Financial Update

- Getting access to the bank account soon
- Approval for \$100,000 for O-Week

5. Internal Reports

VP Marketing

- a. Thinking of doing a section of the website for O-Week ticket sales.
- b. Little bio for the VPs for the website, will reach out to VPs for info.
- c. Figuring out podcast logistics, will reach out to potential guests.
- d. Figuring out LinkedIn.
- e. Telfer playing card design for O-Week merch is pending.
- f. Working on templates for posters and powerpoint presentations.

VP Corporate

- a. Last year's list of contacts consists of general organizations, not specific people.
- b. VP EDI suggests reaching out to organizations.
- c. Consistent AETSA signature is set up.

VP Academics

- a. Had a meeting with 2 directors.
- b. Signatures are set up
- c. Met with VP Social with for Around the World Taste Test
 - i. Unsure if there should be only francophone speakers
- d. Working on introduction powerpoints for O-Week
 - i. Past first-year representatives (FYR) will be asked to speak to recruit this year's FYR.
- e. Seeking ideas for scholarships and new events.

VP Finance

- a. Review of completed audit and funding proposal is done.

VP EDI

- a. Committees have been confirmed.
 - i. Waiting on VP EDI on TCCT to confirm their place.
 - ii. Waiting on FYR.
- b. Met with the Human Rights Office (HRO).
 - i. Shut down AETSA incident form, use the HRO incident form.
 - ii. UOSU refuses to work with HRO.
- c. Wellness Within

President

- a. Keys have been received and will be distributed among execs.

- b. Seeking artists for uOShow.
- c. REFAEC conference is this weekend.
- d. VP Internal
 - i. HR Onboarding had with last year's HR director
 - ii. Identified that not many process explanations exist, amending this has been added to the directors' action list.
 - iii. Past Director of HR showed the internal team where the member information form lives. This will be sent out by the end of the week to gather all director information.
 - iv. The Past Director of HR suggests getting started on office hours scheduling now with some flexibility if things change closer to September 1.
 - v. Next internal meeting is scheduled for the 17th; going to go over onboarding day logistics and the first internal event.
- e. VP Clubs
 - ii. The clubs' Google Classroom has been set up.
 - i. PRT on July 11 with potential sponsor Propel.

7. Meeting adjourned at 8:39 PM

Motioned by VP EDI.

Seconded by VP Finance.

5-0-0

Next meeting will be held on 18-07-2023 at 7:00 PM.

FOR PUBLIC POSTING (only after reviewed & approved may the minutes be signed)



Leo Pharand
2023-18-10
Meeting Secretary



Damaris Middel
2023-__-__
Meeting Chairperson



AETSA

ASSOCIATION ÉTUDIANTE TELFER STUDENTS' ASSOCIATION

VP Internal Affairs

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President